

VPDUSS-SOP-8.5.1.2-01.F02
VAISHAL PATLIPUTRA DUGDH UTPADAK SAHKARI SANGH LTD
PATNA DAIRY PROJECT

Feeder Balancing Dairy Complex, Phulwarisharif, Patna 801 505
Tel : 0612-2252542, 2252553, Email – vpmu.pur@gmail.com

PDP: PUR: 3223

03.09.2022

Dear sir,

We are interested in printing of the following items. In case you can do the same, you may send your quotation in sealed cover addressed to the Managing Director, Patna Dairy Project, Feeder Balancing Dairy Complex, Phulwarisharif, Patna 801 505. Superscribing on the top of envelop quotation for **printing** so as to reach us on or before 15.09.2022.

Sl.No.	Item	Specification	Qty
1.	Store requisition book 1x3 set of 50 set		500 set
2.	Indent for purchase- one pad of 100 sheet on orient paper		20 pad
3.	Local conveyance pad – A4 size on orient paper one pad of 100 sheet		50 pad
4.	Leave application pad – 1/6 size on orient paper, one pad of 100 sheet		25 pad
5.	Material return slip – as per sample		25 pad
6.	Material receipt register – as per same 6 quire fine binding		12 pcs

Note : sample of each item may be seen at our Store in any working day between 10.00 am to 4.30 pm.

Thanking you,

Yours faithfully,


Manager (MM)

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Sl.No.	Item	Specification	Qty
1.	Letter head big –PDP Executive		25 pad

Thanking you,

Yours faithfully,


Manager (MM)