

VPDUSS-SOP-7.4.1-02.FO2(Issue No.01)

VAISHAL PATLIPUTRA DUGDH UTPADAK SAHKARI SANGH LTD
PATNA DAIRY PROJECT
PHULWARISHARIF, PATNA 801 505
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E-mail : vpmunin@gmail.com

PDP: PUR: FBD: 5688

23.12.2019

Dear sir,

We are interested in purchasing of the following items. In case you can supply the same, you may send your quotation in sealed cover addressed to the Managing Director address given above superscribing on the top of the envelope quotation for **agenda book & annual report book** so as to reach us on or before 10.01.20.

All rates must be F.O.R.- FBD Patna on door delivery basis.

S.No.	Item	Specification	Qty reqd
1.	Agenda book 2018 Size 8.5" x 11" cover 300 GSM inside page 100 gsm, matt art paper (64 page) cover and back multi colour print, inside single color black print		1000 pcs
2	Annual report book 2018-19 8.5" x 11" Cover 350 gsm art board & 170 gsm, matt art paper for inside 40 page (with photography) print Multi colour offset both side print. Lamination cover and back not lamination with spot (VV)		1500 pcs
Note	i.Both item inclusive of cost of photography ii.For sample last year annual report and agenda book may be seen at our office in any working day between 10 am to 5 pm		

Thanking you,

Yours faithfully,


Manager (MM)